

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution-

1.1 Name of the Institution

K. J. Somaiya Comprehensive College of
Education, Training and Research

1.2 Address Line 1

7th Road, Rajawadi

Address Line 2

Vidyavihar - (East)

City/Town

Mumbai

State

Maharashtra

Pin Code

400 077

Institution e-mail address

principal.bed@somaiya.edu

Contact Nos.

Phone No: 21022265
Fax No: 21024458

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-coordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	84	2005	5 years
2	2 nd Cycle	B	2.67	2010	5 years
3	3 rd Cycle	A	3.07	2015	5 years
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-04-2005

1.8 AQAR for the year (*for example 2010-11*)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR __2011-12 submitted to NAAC on 28/06/2012 (DD/MM/YYYY)4
- ii. AQAR __2012-13 submitted to NAAC on 28/06/2013 (DD/MM/YYYY)4
- iii. AQAR__2013-14 submitted to NAAC on 07/08/2014 (DD/MM/YYYY)
- iv. AQAR__2014-15 submitted to NAAC on 25/07/2015 (DD/MM/YYYY)
- v. AQAR__2015-16 submitted to NAAC on 30/05/2016 (DD/MM/YYYY)
- vi. AQAR__2016-17 submitted to NAAC on 29/06/2017 (DD/MM/YYYY)

1.10 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science
Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST

UGC-Innovative PG programmes Any other (Specify

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

20

No.

Faculty

13

Non-Teaching 02 Alumni 01

Other meetings

Student Council- 1

Research Committee- 1

Purchase Committee -01

Library Committee -01

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NIL

√

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

Nil

National

1

State

-

Institution

2

(ii) Themes

-25th Senior Scholar Seminar sponsored by ICSSR on "**Creating Culturally Congruent Classrooms**" on December 15-16, 2018.

Workshops

- Pedilite Art and Craft Workshop conducted on 6-7th Nov, 2018

- 'Financial literacy workshop on 24 February, 2018

2.14 Significant Activities and contributions made by IQAC

The IQAC was involved in planning and organizing the following:

1. Planning for Autonomy

-The college got Autonomous status in June 2017. With autonomous status the IQAC initial endeavor was to make the staff and non-teaching staff full conversant with the meaning of autonomy, the preparation needed for autonomy as well as the expectations arising out of autonomy.

-The IQAC took the onus of holding several staff meetings which focused on understanding the structural and functional changes that would be required to be implemented in the wake of autonomy.

-The meetings centered around deliberating on the changes to be brought in the teaching learning and evaluation system

-The meetings were also platforms for discussion regarding the various boards and committees that would be needed for the autonomous college as well the members of these committees.

-An IQAC meeting was held on 14th October, 2017 to discuss with the members about the tasks needed for autonomy. The eminent members gave fruitful suggestions which guided the college regarding how to implement autonomous status successfully.

2. Academic Endeavors

-In the wake of the autonomous status, the first step was to hold informal meetings with the academic staff of the other autonomous colleges in the vicinity to understand their systems and policies.

-The IQAC chartered out such informal meetings wherein the staff members interacted with the autonomous colleges and this enabled them to understand the kind of curricular changes that can be implemented.

-Developing Academic calendars as well as session plans for B.Ed, M.Ed and PGDME

2. Examination

- In the wake of the newly obtained autonomous status the first step was to revamp the age old internal examination system and do away with rote learning and regurgitation. For this the IQAC decided to introduce newer ways of assessing the students. Instead of paper pen tests for each course the examination system was changed to give multiple options like class test, TED talk, research article review, paper presentations, case studies, book review, documentary making etc. to the students. Ample freedom was given to the students to choose and decide which option they would want for a particular theory paper.

- The IQAC also reconstituted the examination committees, the CAP committee as well as Anti Malpractices committee. Various staff members were assigned to these committees. These committees under the guidance of the IQAC studied the core examination system and generated their own policies, processes for conduction of both external as well as internal examination. Various documents like exam form, hall ticket,

answer booklets as well as mark sheet designs were created after considerable deliberations.

- In order to maintain and sustain quality, the IQAC decided to generate 3 sets of question papers for both internal and external examination. For external examination the IQAC framed a policy of inviting proficient subject experts from other colleges to set the exam papers. 3 sets of exam papers were created for each subject, which were set by different examiners and out of these 3 sets one set was chosen for examination.

- Likewise the IQAC was also instrumental in setting up a Centralized Assessment Centre. This CAP was made responsible for masking the papers due for assessment so as to maintaining complete secrecy in assessment procedures. Norms were set for coding and decoding mechanisms. It was also decided to involve proficient subject experts from other colleges to be moderators for papers.

2. Practicum

-In order to give students a varied internship experience, the IQAC decided to involve rural schools for Internship purposes. Schools like Sameerwadi, Nareshwadi were included for Internship besides the regular best school across Mumbai like IES(Bandra), SVDD, Holy Cross(Andheri), Gurukul etc.

-The IQAC also decided to make changes in the internship pattern and introduced co teaching

Training of the B.Ed students regarding classroom teaching, theme and co teaching was conducted through lesson planning workshop

Demonstration lessons were given by faculty and SY B. Ed students to FY B. Ed students.

3. Add on Programs

The IQAC continued with the earlier initiated program like:-

- Web tools;
- English speaking and writing skills program for the needy students;
- Jeevan Vigyan Program.

4. Workshop/Guest lectures: The IQAC cell initiated several workshops and guest lectures:

Workshops

- Pedilite Art and Craft Workshop conducted on 6-7th Nov, 2018

The first year B. Ed students got an opportunity to attend a two days art and craft workshop held on 6th November and 7th November, 2017. The workshop was organized

by Ms Anuya Apte. The students were taught how to make decorative objects from Fevicryl's Shilpakar and use of neon colors of Fevicryl.

- 'Financial literacy workshop on 24 February, 2018

On 24 February, 2018, a workshop on the theme of 'Financial Literacy' as an awareness program for all F.Y. and S.Y. B.Ed. students was organized. The awareness program was conducted by the resource persons from SEBI (Securities & Exchange Board Of India). The aim was to educate, protect and guide the students on Money matters and on how the capital market can be regulated. The topics covered in this program focused on understanding the need and importance of money.

Guest Lectures

- Guest lecture on Strategies to teach English

Two teachers from USA, Ms Ann and Ms Judy took a session on different '**Strategies of Teaching English**'. The program was conducted on Saturday 5th August from 10:00 am -12:00 noon. They presented the different innovative strategies for teaching English in Elementary, secondary and higher grades.

-Guest lecture by alumni Ms Fatima Khair on the theme 'Placement Opportunities in an NGO'

On 13 November, 2017 one of the alumni Ms Fatima Khair (B Ed 2011-12) was invited for a guest talk on the theme '**Placement Opportunities in an NGO**'. She talked on the expectations from a teacher working at a school run by an NGO and challenges faced by such a teacher. She also shared on her experiences as a teacher in Aseema schools.

-Guest lecture by representatives of Bishop Grosseteste University

The representatives of Bishop Grosseteste University (UK) conducted a guest lecture to the first year B Ed students on 24th November, 2017. The team consisted of Dr Julia Lindley-Baker, Program Leader, and Ms. Claire Davey, International Administrator at the University. They oriented the students about the campus, its facilities and programs offered at their university and informed that the university's partnership programs could throw open unique opportunities to work with schools while studying. Students were also updated about the university efforts for inclusion of children with disabilities into education through training teachers with their courses for the same. At the end of the orientation, Dr. Julie invited the students to apply at their university next year and also expressed her desire to host a student exchange program in association with our college, in near future

-Guest lecture by Ms Shubhada Borde on “Inclusion of the Hearing Impaired”

On 3 December 2018, on the occasion of World Disability Day there was a guest talk by Ms Shubhada Borde from the Central school of the deaf to speak on the theme of **‘Inclusion Of The Hearing Impaired’** Ms Borde explained the need of understanding the problems of the hearing impaired and the strategies to handle the hearing impaired kids.

-Guest lecture by alumni Ms Bharti Mehta on the theme ‘Different types of Curriculum’.

On February 10, 2018 one of the alumni Ms Bharti Mehta (B Ed 2001-02, Senior teacher at P G Garodia School) was invited for a guest talk on the theme **‘Different types of Curriculum’**. Ms Mehta had experience working in the field of Education since 2002 so she could throw light on the different kinds of curriculums and the expectations from a teacher working at a Garodia school.

-TED talk by Mr. Avirat V. Shete

On 17th February 2018 a TED talk for the F Y B Ed as well as SY B Ed students was given by Mr. Avirat V. Shete on the topics of giving an effective TED talk which included voice, body language, gestures & behavior. He focused on the ‘Good to Great- elevating from being a good teacher to a great teacher.’ He gave another TED talk on **‘Be a traveller, not a tourist’** with his presentation in which he shared his real life experiences & how he tackled it mindfully.

-Guest lecture by Ms Vrinda on the theme ‘Working in an International School’

Ms Vrinda Nagpal (B Ed 2011-12, Teacher from JBCN School) gave a guest talk on the theme **‘Working in an International School’** on February 18, 2018. She shared her experiences as well as the challenges faced while working in an International School. She could also clarify all the misconceptions of students regarding working in an International School.

-Guest lecture by Dr Swati Gadgil on the theme of ‘Women Empowerment’

On 19 February, Dr Swati Gadgil, Founder president of Dombivili Women Welfare Society was invited as a representative member of the Women Development Cell so as to inaugurate the Women Development Cell. She spoke on the theme of **‘Women Empowerment’**.

-Guest lecture by Dr. Eisha Kannadi, on the theme of ‘Transformational Leadership’

On 2 April, 2018, there was a guest lecture by Dr. Eisha Kannadi, Asso. Prof. IGNOU, Delhi on the theme of '**Transformational Leadership**'. She stressed on the need for this leadership and discussed on how transformational leaders are able to inspire followers to change expectations, perceptions, and motivations to work towards common goals. She also discussed on how the teachers can lead by playing the different roles of resource provider, curriculum specialist etc.

Faculty development initiatives

-Participation in workshop on 'Non- violent Communication'. Dr Sarla Santwani, Principal K J Somaiya College of Education, Training & Research along with the faculty Dr Pooja Birwatkar, Ms Takshashila Jadhav & Ms Usha Sharma attended the workshop organized by Dr Patricia Gokhale, CEO Nareshwadi Learning Centre. It was organized for TSS teachers and College of Education faculty together on September 29 from 1.30 pm to 5.30 pm. The workshop was conducted on the theme '**Non- violent Communication.**' The aim of this program was to train teachers so as to enable them to deal with the different stake holders in their organization. Apart from Dr Gokhale other resource persons that contributed to this session were Vivek Kumar Singh Senior Social Worker from AIIMS Delhi, Dr Naina Athalye, Psychologist from Pune, Manju Pedanekar, Project Manager SAHAS, and Contemporary Dancer Anand Dhanakoti from Bangalore and Swati Singh HR Professional from Delhi. The workshop gave an insight on creating peaceful environments.

-Participation in a Two Day National Workshop on 'Training of Trainers: Becoming Effective Teachers and Trainers'

Ms Usha Sharma visited Chennai for attending a two day National Workshop on '**Training of Trainers: Becoming Effective Teachers and Trainers**' conducted by Web Enhancement and Public Relations Office (WEPRO), Loyola College, Chennai from April 20 to April 21, 2018. The objective of the visit was to get hands on experience on how innovative pedagogy strategies can be used as a tool for training in service teachers to create active classrooms.

-Conduction of SET exam

Dr Hema Bhadawkar & Dr Manisha Gawde got the opportunity to conduct the SET exams on 28 February, 2018 at our own institution. Ms Bhadawkar acted as Superintendent where as Dr Gawde acted as Deputy Superintendent. Nearly 504 students gave the exam for State Eligibility Test which makes the teachers eligible for lectureship.

5. Research

-The IQAC cell was focused this year on providing support for the major research project bagged by faculty Ms Usha Sharma titled "***Infusing Multicultural Content into the***

Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai

Besides this the faculty was motivated to write research articles and these were peer reviewed in research committee meetings.

Dr Kalpana Kharade as well as Dr Pooja Birwatkar got the opportunity to present papers at a NAAC sponsored National Conference on Curriculum Design and Evaluation on January, 12- 13, 2018. The conference was organized by K. J. Somaiya College of Science and Commerce .Overall the session was enriching since the topics covered included panel discussion on Choice Based Credit System as well as workshops based on 'Integration of ICT in Curriculum Design and Implementation' as well as **'Designing Curriculum for Online Education**

6. Consultancy

Consultancy was in form of providing training by faculty member Dr Hema Bhadawkar in the following areas:

-**"Engaging Millennium Learners"** at K.J. Somaiya College of Arts and Commerce on April 28 ,2018.

-**" ICT" and "Higher Education System"** at Maniben Nanavati Women's College in collaboration with PG Department of Commerce ,SNDT Women's University on February 15,2018.

-**"Bloom's Taxonomy and Assessment for Learning"** at Bansilal Ramnath Agarwal Charitable Trust's Vishwakarma Institute of Technology, Pune on December 12-13,2017

7. Collaborations

- Collaboration with new rural practice teaching schools like Sameerwadi, Narehswadi

8. Human Resource Development

- **Dr Hema Bhadawkar and Ms Rupal Thakkar** were deputed for attending the refresher course for Teacher Educators organised by UGC Academic Staff College in Collaboration with Department of Education Under RUSA , University of Mumbai on the theme "Technology and Academic Engagement" from August 1-22, 2017.

-Ms Hema Bhadawkar was awarded Ph. D by University of Mumbai;

2 MEd students presented papers in Senior Scholar Seminar under mentorship of faculty;

9. Library

- Orientation program was given to B. Ed /M. Ed / Ph. D / PGDME regarding EBSCO database Service (EDS) and Online Self Renewal;

-Display of books for approval of books and sale of books;

- Emailing the content page of the new arrived journal to faculty and students;
- Emailing the new arrival list to faculty and students;
- Emailing the free e-books received from publishers;
- Updating the Educational open access resources on the library portal;
- Arranging the Google apps training for the faculty and students

10. Visits

-On 19th September, 2017 a visit was organized at St. Xavier's Resource Centre for Visually Challenged. The aim of the visit was to create awareness in student teachers about how inclusion is achieved at XRCVC. Through the session the student - teachers were made aware of various techniques and technology via which they can effectively teach a visually impaired student. During the workshop the student - teachers were informed about various soft wares and hardware which can be used to perform computational tasks with ease, for e.g. Daisy software, Keyboard for VI. etc.

-On 22nd March, 2018, F.Y B. Ed Math and Science group students visited the K. J. Somaiya Polytechnic College where a display of talents was exhibited. Here they got the opportunity to see the models created by the students. The models were based on principles based on scientific and technical knowledge. To name a few of the models, the display included fully unified Project for cleaning applications, the solar mobile charger, exhaust fan used as a cooler, water alarm circuit to detect and indicate the level of water in the overhead tank or huge containers and many.

-On 15th February 2018, a field visit to the Bombay Stock Exchange Office was arranged for Economics and Commerce method students. The purpose of the visit was to get a closer experience of livestock and share market. Students visited the broker office for viewing actual terminal operations.

-On February 15, 2018 the F Y B Ed students got an opportunity to get awareness of STEM labs which was formed in one of the schools at Vikhroli. The aim of the visit was to give a broad idea of what a mini science centre looked like. STEM Lab included display of 65 simple teaching aids based on different concepts in Science. Students of Vikhroli Vidyalaya explained the concepts with the use of the exhibits designed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<p>Enhancing and enriching the Teaching- learning process</p>	<p>-The institute began its first year of autonomy being granted by UGC.</p> <p>- The institute prepared for this autonomy by bringing in quality changes in teaching learning methodologies. Focus was given to active learning strategies like seminar, case studies, group discussion, teaching through dramatics etc.</p> <p>-Google classroom continued to be used as platform for interaction along with pre reading material as well as notes being put on Google classroom</p> <p>- The institute continued its earlier best practice of strictly monitoring the attendance and communicating gaps in it to the concerned students and their wards regularly</p> <p>Practicum</p> <p>-The institute this year initiated internship in rural schools like Nareshwadi, Sameerwadi etc along with the regular reputed schools.</p> <p>- A week long workshop was conducted to orient the students regarding microteaching, blooms taxonomy, teaching learning methodologies as well as lesson plan formats.</p> <p>The pattern of internship was changed and students along with shadow teaching also gave 5 co teaching lessons instead of individual lessons.</p>

<p>Enabling the overall development of learners</p>	<p>-There was a shift from the overall paper pencil test as the institute intended to bring holistic development by introducing innovative methods of assessment. These included TED talks, documentary making, module making, book and research paper review etc.</p> <p>-2 M. Ed students were mentored to present papers in the 25th Senior Scholar Seminar</p>
<p>Addition of new value based courses</p>	<p>- The college is proposing to start new certificate and diploma course from the new academic term i.e. July 2018 onwards. The draft curriculum for these courses has been made and reviewed. The following new courses will be started:</p> <ul style="list-style-type: none"> - Diploma in Learning Technologies -Certificate Course in Research Methodology <p>The draft curriculum of these courses has been prepared</p>
<p>To continue with quality research climate</p>	<p>- Ms Usha Sharma started her major research project titled <i>“Infusing Multicultural Content into the Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai</i></p> <p>- Dr Pooja Birwatkar completed and submitted the research project from University of Mumbai titled “Exploring the prospective teacher’s sense of self efficacy, their attitudes and beliefs regarding student diversity and preparedness to teach in multicultural classrooms”.</p> <p>- IQAC organized the 25th Senior Scholar Seminar sponsored by ICSSR on "Creating Culturally Congruent Classrooms" on December 15-16, 2018.</p>

	<p>Many academicians, researchers, eminent educationist and students participated in this seminar.</p> <ul style="list-style-type: none"> - Action research project were conducted in various areas like - Teaching learning strategies for large classrooms -Teaching methods to create interest among students - Reducing School dropouts - Effectiveness of remediation programs - Faculty forums were conducted to discuss the latest trends in research as well as discussing the papers published by the institute and the progress of Ph.D students enrolled; -Online research guidance was given to B.Ed, M. Ed, PGDME and Ph. D student;
--	--

2.15 Whether the AQAR was placed in statutory body **Yes** ✓ No

Management Syndicate Any other body

Provide the details of the action taken

The Local Managing Committee (LMC) meetings are held in the college twice a year. LMC takes into account the actions taken regarding quality parameters and also gives suggestions for further quality up gradation. LMC also gives suggestions regarding further course of action.

Part – B

CRITERION – I CURRICULAR ASPECTS

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	01	01
PG	01	-	01	-
UG	01	-	01	--
PG Diploma	01	-	01	-
Advanced Diploma	-	--	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	4	0	4	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B. Ed,M. Ed
Trimester	-
Annual	PGDME

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools
 (for PEI)

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being the first year of autonomy, the faculty of the institute is meticulously reviewing the syllabus of renowned universities of India as well as of abroad; Feedback from various stakeholders including alumni and placement schools is taken into consideration so by next academic year the draft of syllabus will be ready by next academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

CRITERION – II

2. TEACHING, LEARNING AND EVALUATION

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	-	--	-	-	-	-	-	01	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		04	
Presented papers		02	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning

We are preparing 3 sets of question papers along with their translation in regional languages (Hindi & Marathi).

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

After getting the autonomous status, we have brought reforms in assessment system. We have moved away from paper pencil test to varied assessment strategies catering the needs of the students.

Following initiatives had been undertaken by the examination committee:

- Instead of the stereotypical written examinations which fail to measure the real aptitude of the students, the students were tested on multiple types of assessment.
- The students are given choices in assignments from broad based assignments including book review, research article reviews, field based assignments including case study of school and educational manager and creative based where students were provided the opportunity of creating documentary, intervention module and giving CIET talk similar to TED talk.
- Under autonomy the students are given the mark sheets having the logo of college as well as University of Mumbai.
- The College follows Central Assessment of Papers (CAP) for B Ed and M Ed courses.
- The answer scripts are masked as well as coded to not reveal the identity of the students.
- Dual checking is done for all answer papers of B Ed and M Ed. by the external moderators.
- The students can apply for the revaluation of the answer papers.
- Mark sheet is secured with a watermark on it. The student's photograph is printed on the mark list.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development

7 Faculties
1 Principal

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	O	A	B	C	D	E
		B.Ed.(2015-17) Sem 4	66	14	37	13	1
B.Ed.(2016-2018) Sem 1	51	2	15	28	6		
B.Ed.(2016-2018) Sem 2	51	3	21	23	4		
B.Ed.(2016-2018) Sem 3	51	9	35	7			

Title	Total no. of students appeared	O	A+	A	B+	B	Fail
B.Ed.2017-19 Sem I	64	1	14	34	10	5	-
B.Ed.2017-19 Sem II	63	-	3	26	17	7	10

MED

	Total Number of Students appeared	O	A+	A	B+	B	FAIL
M.Ed Sem 1	4	-	-	-	2	2	-

PGDME

Total Number of Students appeared	Distinction	Ist class	2 nd Class	3 rd Class	FAIL
10	5	5	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching- Learning processes

The institute while continuing its earlier best practices in teaching learning gave considerable thrust this year to increasing the number of teaching learning sessions. This enabled the faculty to introduce more group learning activities and ensure detailed in-depth discussions of curricular areas.

Thrust on improving the school subject content knowledge

The IQAC this year planned for several sessions for active engagements in learning content of various subjects taught in schools. The students were provided with sessions where the faculty discussed with them topics in subjects. There were discussion platforms and assignments which helped students to considerably improve their content knowledge as reflected by their high level achievements in the subsequent content test.

In-depth training for internship

Week long training was conducted before each phase of internship in which students were given practical exposure regarding the innovative teaching methodologies, classroom management, assessment and evaluation.

Feedback on teaching learning process

The student council was involved in regularly discussing with the principal and the faculty member in meetings regarding the needs of students, their expectations from the teaching sessions, needs for remedial instruction and their overall perception of teaching learning processes. Accordingly suitable modifications were brought in the pedagogy.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	-	01
Technical Staff	01	-	-	-

CRITERION – III

3. RESEARCH, CONSULTANCY AND EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conduction of 25th Senior Scholar Seminar series sponsored by ICSSR on "**Creating Culturally Congruent Classrooms**" on December 15-16, 2018 which was attended by academicians, researchers, eminent educationist and students

-Chalking out of research thrust areas and doing action researches in these areas

-Regular Faculty forums were conducted for sharing the expertise and findings of research work presented in seminars, refresher courses visits etc;

-Presentation of six monthly reports of Ph D status by the students for M Ed students to give a research bent of mind;

Supporting the major project sponsored by ICSSR of Ms Usha Sharma titled “*Infusing Multicultural Content into the Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai*”

- Peer review of the Minor research project completed and submitted by Dr Pooja Birwatkar to University of Mumbai titled “ Exploring the prospective teacher’s sense of self efficacy, their attitudes and beliefs regarding student diversity and preparedness to teach in multicultural classrooms”.

- Encouraging for applying for Awarding by Somaiya Trust for Outstanding Research work;

-Allocation of seed money of Rs 10000/- for conducting out of state research work;

-Encouraging for writing Major and Minor Research Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	Rs 4.5 lakhs	-	-

- Research Projects :-Ms Usha Sharma bagged the major research grant of 4, 50,000/- by ICSSR for the research project titled “*Infusing Multicultural Content into the Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai*”

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	--	-	-
Outlay in Rs. Lakhs	Rs 15,000	-	-	-

- Research Projects :-Dr Pooja Birwatkar completed the Minor Research Grant of Rs 15,000/- from Mumbai University for project titled “*Exploring the prospective teacher’s sense of self efficacy, their attitudes and beliefs regarding student diversity and preparedness to teach in multicultural classrooms*”.

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	1	0
Non-Peer Review Journals	-	-	-
e-Journals	2	-	-
Conference proceedings	1	-	-

3.5 Details on Impact factor of publications:

- Thakkar,R; Kharade,K (2017) Pre-Service Teachers' Perceptions about Using Experiential Learning for Teaching Environmental Education: How Close is the Partnership?" Global Online Electronic International Interdisciplinary Research Journal (GOEIJR) {Bi-Monthly} Volume – V Issue – V, ISSN : 2278 – 5639,Impact Factor : 3.541.
- Thakkar,R(2018) Perceptions of Pre Service Teachers about Use of 5 E Instructional Model for Teaching Environmental Education. Aarhat Multidisciplinary International Education Research Journal. A Peer Reviewed Multidisciplinary Journal UGC Approved Journal No 48178, 48818, ISSN 2278-5655, Pg no: 151-158, Impact Factor 5.18.

Dr Hema Bhadawkar “A Study of Academic Achievement of B Ed Students in Relation to their Study Habits” Published in Aarhat Multidisciplinary International Education Research Journal (AMIERJ), A Peer Reviewed Multidisciplinary Journal, UGC Approved Journal No 48178, 48818, Volume No.VI – Issue VII (October-November 2017),Page nos: 99-127, ISSN 2278-5655, Impact Factor 5.18

Jadhav. Takshashila.Feb- 2017, Adolescents' Interpretation of Conflict in the Society. International Journal of Multidisciplinary Research and Development, Vol-4 (issue 2), pp (93-96), ISSN Online: 2349-4182, ISSN- 2349-5979, Impact Factor: RJIF 5.72

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grnt Sanctioned	Received
Major projects	1yr 6 months	ICSSR	4.5 lakhs	1.8 lakhs
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	---	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	2 days	ICSSR	1 lakh	1 lakh
Total			5.5 lakhs	2.8 lakhs

Rs 1 Lakhs from ICSSR for organizing National Seminar on ‘Creating Culturally Congruent Classrooms’

Rs 4.5 Lakhs from ICSSR for the Major research project titled “*Infusing Multicultural Content into the Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai*”

3.7 No. of books published i) With ISBN No, chapters in Edited Books= 1

i) Without ISBN No. =Nil

Dr Sarla Santwani wrote a chapter in an edited book ‘Gendering the Professions for the Professional Development of Women’

Name of the book: Gender & Development Issues in Economics & other Sciences'

Editors: Manoj B Chhaya, Paresh N Raval, Kamlesh K Budhbhatti

Publisher: Shri Ramji Ravji Lalan College, Bhuj, Kachchh, Gujarat

ISBN : 978-81-931638-0-1

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges Scheme	Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star	<input type="text" value="-"/>
	INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify	<input type="text" value="-"/>

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		ICSSR			

3.12 No. of faculty served as experts, chairpersons or resource persons = 6

Date	Faculty in-charge	Resource person /chairperson	Topic of Workshop	Institution
15/9/17 to 17 /9/17	Dr Sarla Santwani	Chairperson	International Conference on 'Literature, Culture And Religion'	Higher Education Research Society , Mumbai
2/5/17	Dr Vasundhara Padmanabhan & Dr Kalpana Kharade	Resource person	Workshop for Teacher Empowerment	Pune vidyarthi Bhavan
1/6/17	Dr Hema Bhadawkar	Resource person	Workshop on Lesson Plan and Blueprint	K J Somaiya English Medium School, Sameerwadi
14/12/17	Dr Kalpana Kharade & Dr Hema Bhadawkar	Resource person	Two days workshop on Blooms Taxonomy.	VIIT Pune

3.13 No. of collaborations International National Any other-01

The institution collaborated with 18 colleges in the Somaiya Vidyavihar Campus for the fund raising challenge which was an initiative to help the disadvantaged kids in achieving basic education. In this challenge the four fundraisers included a faculty member (Ms Usha Sharma), an F Y B Ed student (Ms Jyoti Singh) as well as two alumni students (Ms Charu Trivedi and Ms Iram Khan).The amount raised included 22 donors and a fund of Rs 13505/- was raised under this initiative.

3.14 No. of linkages created during this year

16

The institution made linkages with different institutions

For Internship program :

K J Somaiya College of Science and Commerce, Vinay Mandir

K J Somaiya College of Arts & Commerce

Gurukul- Ghatkopar (School and Junior College)

Euro School, Airoli

Dattameghe World Academy, Airoli

R N Gandhi School, Vidyavihar

Dashmesh School, Mulund

K J Somaiya School, Sameerwadi

K J Somaiya Secondary Nareshwadi School, Dahanu

The students conducted lessons related to their methods in these schools .These lessons included individual lessons , co teaching as well as theme based lessons .Apart from this the students also assisted in other activities of the schools ie conducting co curricular activities, correcting books, conducting unit tests etc.

For literacy awareness program:

The institution made linkages with Sheth Dhanji Devshi Rashtriya Shala and Maranatha Orphanage and Bethel Tamil Church Balwadi, Dombivli for the purpose of literacy awareness program.Through the program the S Y B Ed students conducted Environmental literacy including activities like water waste management ,skit on saving water ,rain water harvesting, making best out of waste. Apart from this the students focused on social literacy through an activity on ‘Know your friend’, discussion on good and bad habits, skit on good touch and bad touch and on ‘Use of mobile phone’

For community work program:

The institution made linkages with several institutions for the purpose of community work. Students of F Y B Ed went to following institutions-

- Bharatiya Tatwadnyan Vishwastha Mandal,
- Cheshire home, Sakinaka,
- National Society For Equal Opportunities For the handicapped(NASEOH), Chembur,
- Sharda Vidya Mandir,
- Victoria Memorial School .

These linkages were made keeping in mind the target of addressing a variety of disadvantaged groups in the society. The services were provided to the following target groups - Mentally Disabled Kids, Elder Group, Disabled People, Vernacular School Kids and Visually Challenged Kids.

3.15 Total budget for research for current year in lakhs:

From Funding agency	4.5 lakh/-	From Management of University/College	-
Total	4.5 lakh/-		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-		1		-	-

*Dr Hema Bhadawkar was awarded Ph.D by University of Mumbai

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

National level University level State level
International level

3.24 No. of Awards won in NCC:

National level University level State level
International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

*The institution conducted Community work program on 20th Oct 2017 to 29 October, 2017 .It aimed at sensitizing the students of F Y B Ed towards the different disadvantaged groups of the society. Under this different target groups were identified and need analysis was done. Following this the students designed different activities to cater to their needs.

Literacy awareness program was conducted from 21 Sept., 2017 and 25 Sept. to 29 Sept.,2017. The SY B Ed students initially identified the different target groups which required some kind of support in terms of literacy. As the need analysis was done following this different literacy areas were identified as Social literacy ,Financial literacy, Health literacy, Population And Gender Literacy, Environmental Literacy. Finally the students conducted the different activities under these literacy areas

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The following is the data of community work program conducted by the F Y B Ed students in the year 2017-18(20th Oct 2017 to 29 October, 2017)

Sr no	Target group	Organisation	Activities conducted
1	Mentally Disabled Kids	Bharatiya Tatwadnyan Vishwastha Mandal	Decorating diyas ,solving simple Math worksheets, storytelling session and few sports activities
2	Elder Group	Cheshire home,	Assisting in identifying medical camp, Painting of King (Christmas Dolls), making baby Jesus out of POP, making

		Sakinaka	envelopes, drawing and painting 11 jute bags and brooming the compound of the NGO.
3	Disabled People	National Society For Equal Opportunities For the handicapped(NASE OH), Chembur	Organizing games and assisting in activities for different units like the ceramic unit, assembly unit school unit, bakery unit, tailoring unit and gardening unit
4	Vernacular School Kids	Sharda Vidya Mandir	Revising basic concepts like speech , letter writing, proverbs, addition , subtraction, multiplication, Roman numbers till 20 , number names from 1-100,craft based activity ,general knowledge
5	Visually Challenged Kids	Victoria Memorial School	Conducting experiments for clarifying concepts and helping in designing resources for basic concepts in Science

The following is the data of Literacy awareness program conducted by the S Y B Ed students in the year 2017-18.(21 Sept. and 25 Sept. to 29 Sept. ,2017)

Areas covered	Target groups	Activity
Social literacy	School students	<ul style="list-style-type: none"> • Activity on 'Know your friend' • Discussion on good and bad habits. • Skit on good touch and bad touch • Skit on 'Use of mobile phone'
Financial literacy	Housewives	<ul style="list-style-type: none"> • Creating awareness of importance of pan card, aadhar card and bank accounts. • Awareness about the scheme of government named - 'jan dhan yogna'
Health literacy	Slum dwellers	<ul style="list-style-type: none"> • Home remedies and personal hygiene. • Skit based on health and hygiene • Need for maintaining cleanliness at local level.
Population And Gender Literacy	Slum dwellers	<ul style="list-style-type: none"> • Discussion on population control, small family planning and benefits of small family • Orienting to New mantra "Hum Do, Humara Ek"
Environmental Literacy	Slum dwellers, School students	<ul style="list-style-type: none"> • Water waste management • Skit on saving water • rain water harvesting • making best out of waste

The venue which was taken up for conducting the program was Amrut Nagar, Ram Nagar, Dr. B.A. Nagar, Tilaknagar road, Sheth Dhanji Devshi Rashtriya Shala ,Ghatkopar East,Vidyavihar Station, Maranatha Orphanage and Bethel Tamil Church Balwadi, Dombivli.The program was conducted on 21 September, 2018 and 25 September,2018 to 29 September,2018.

Fund raising challenge for deprived kids of the society:

As another social initiative under student support services, Somaiya Vidyavihar initiated the Help a child Project. The aim of this project was to raise fund for the needy kids to achieve basic education. In this initiative the institution collaborated with all the institutions of Somaiya Vidyavihar. Under this project 18 colleges in the campus collaborated for the fund raising challenge. A faculty, an alumni and an FY B Ed student participated in the fund raising challenge. Our institution managed to raise an amount of Rs 13505/- from 22 donors. This amount would be contributing for the education of the under privileged students.

CRITERION – IV

4. INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities:

Infrastructure (As per Administrative Order by Somaiya Vidyavihar SVV/17/2015, Dated 30.09.2015)

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	95217.55 Sq. Feet	-	-	-
Class Rooms	27956.44 Sq. Feet (5 Room)	13996.5 Sq. Feet (3 Rooms D.Ed)	Students Fees	
Class Rooms (2 Class – S. K. Somaiya Vinay Mandir	1200 Sq. Ft.		Management	
Laboratories (Physic – 900 sq.ft. + Chemistry 1200 sq. Ft + Biology 1200 from S K Somaiya Vinay Mandir) (Physic – 876 sq.ft. + Biology 1804.11 from K J Somaiya College of Science & Commerce)	16297.42 Sq. Feet	S. K. Somaiya Vinay Mandir & K. J. Somaiya College of Science & Commerce – Share the infrastructure Physic, Chemistry & Biology Lab	Management	
Auditoria Seminar Halls	2849 Sq. Feet	Shared - K J Somaiya College of Arts & Commerce	Management	
Conference Hall	1200 Sq. Feet	Shared - K J Somaiya College of Arts & Commerce	Management	
Hostel facilities of the campus as per the requirements	Yes			

Three canteens of the campus	Yes			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

In administration the library makes use of intra campus library software Bookworm; -It also has the WEB OPAC facility which helps to locate information across the Somaiya campus; -Books charging and discharging is done through RFID reader and Barcode Scanner .Students can reissue their books from home online through WEB OPAC. Students can search and issue book from any library of Somaiya Campus through GCC (Global Common Circulation) Policy.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7,935+2,158	81,680	183	32,243	10,276	11,3923
Reference Books	-	-	-	-	-	-
e-Books	1,00,000+	5,000	-	-	1,00,000 +	5,000
Journals	15	15,600	-	-	15	15,600
e-Journals	5,000+	-	-	-	5000+	-
Digital Database	-	-	--	-	-	-
CD & Video	153	-	--	-	-	153
Others (specify)	284 (More than 183 Titles)	-	05	-	-	289

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centres	Office	Departments	Others
Existing	35+1Laptop	1 Lab	35	35	01	03	2 (Library)	12

Added	0	-	-	-	-	-	-	-
Total	36	1	35	35	01	03	2	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The librarian briefed the B. Ed and M. Ed students on 12th November, 2016 on the new Services available in the library since November, 2014 in the college. Following are some of the services offered:

Online Self Renewal where, reservation of the book is done on first come first basis in a queue or sequence pattern. Book is reserved for 24 hrs from the time of reservation otherwise it is processed through queue to the next person. The person already issued the book and the person reserved the book both are intimated through e-mail.

Reserve the Book where reservation of the book is done on first come first basis in a queue or sequence pattern. Book is reserved for 24 hrs from the time of reservation otherwise it is processed through queue to the next person. The person who already issued the book and the person who reserved the book both are intimated through e-mail.

Global Common Circulation where students can borrow one additional book for 7 days to their own college borrowings on the basis of their I-Card .

Training for students:

Training in Interactive Multimedia presentation: Faculty members trained the students in different subject specific concepts and students created CDs containing the interactive multimedia presentations.

Networking and e-governance:

-Use of Social media like Whats-App was used by the faculty and the students regarding important deadlines, announcements, reminders, etc. for academic and non-academic matters;

-Creating email id of faculty and students: Students and the faculty members were given email ids within the Somaiya campus. The college is well connected with the entire Somaiya Vidyavihar institutions within the campus and all information can be shared across all the faculty members of Somaiya Vidyavihar.

-Class Group Email: The students were given a chance to take the initiative to be the admin of the group mail of the class for the whole year. The password was shared with all the staff and the students. The mail was used for:

Important announcements and deadlines of submissions;

-Posting weekly timetable;

- Examination timetable;
- Placement announcements;
- Internship circulars;
- Results

4.6 Amount spent on maintenance in lakhs :

i) ICT	4.02 lakhs
ii) Campus Infrastructure and facilities	8.63 lakhs
iii) Equipments	0.72 lakhs
iv) Others	3.84 lakhs
Total :	Rs 17.21 lakhs

CRITERION – V

STUDENT SUPPORT AND PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

This year too institute continued with its best practice of creating a student council who is the voice of the students .This student council is involved in decision making at all levels for different curricular and co curricular areas. More over the IQAC was also vigilant to have interactions with students to discuss their needs, challenges and problems and then seek proper solutions.

-The IQAC also brought in changes in internship pattern so as to make students be prepared professionally for multiple types of experiences

-Examination system was transformed to be more in tune with the pressing demands of skills and technological know how rather than regurgitating of information and rote learning

5.2 Efforts made by the institution for tracking the progression

According to the feedback given by Alumni following initiatives were taken:

For Classroom Management: Students were taught new techniques for taking lessons like Gaming techniques, CAM model of taking lessons, some interesting and innovative activities like introducing quiz in the lesson, dramatization techniques, role plays, etc.

It was observed that some students lacked in English proficiency for them communicative workshop was started.

To build their confidence and demeanor Ted Talks sessions were arranged.

They were given exposure of observing different subjects during the practice teaching sessions so that they could be aware of different methods in different subjects; which would help them in showing initiative to take up any subject after being placed.

As most of the students were placed at primary level, students were oriented about the different techniques to be employed while taking lessons at primary level. For more exposure they were asked to observe some lessons of primary school teachers as well.

Following initiatives were taken on the basis of the feedback given by Employers

In order to groom students in preparing more hands on resources than just power point, students were taught making Computer assisted information (CAI) packages. They were also groomed in different web tools.

To enhance their communication skills, special Language lab sessions were taken where students were taught the nuances of language through Odell computer software.

To enhance their personality every day a group of 4 to 5 students were asked to conduct Assembly where they reflected on the pressing current issues of the time. News paper reading, story narration, poetry recitation, Ted talks and showing relevant videos and sharing their opinions on it were the regular feature of the institution in this direction.

5.3 (a) Total Number of students

UG		PG			Ph. D.	Others
1		2			3	-
B.Ed 1 st Year	B.Ed 2 nd Year	M.Ed-1 st Year	M.Ed-2 nd Year	PGDME		-
Male-0 Female-65 Total=65	Male-2 Female-49 Total=51	0	Male-0 Female-4 Total=4	Male-4 Female-7 Total=11	Male-2 Female-6 Total=8	-

(b) No. of students outside the state

(c) No. of international students

Men

No	%
-	-

 Women

No	%
-	-

2016-17						2017-18					
Gujarati Minority= 14						Gujarati Minority= 16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Male-02 Female-34	Male-1 Female-1	-	Female-1	-	Male-2 Female-49	Female-24	Female-6	-	Female-1	-	Female-65

5.4 Details of student support mechanism for coaching for competitive examinations (If any) Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Other

State PSC

UPSC

Others

5.6 Details of student counseling and career guidance

Career guidance

Under the Placement cell initiatives a number of guest lectures were conducted so as to guide the students well about the professional requirements as a teacher. Once the requirements of the schools were put across in the form of role expectation of a teacher in CBSE school & challenges in an ICSE school, the students could get the idea of what they need to work on. The following guest lectures helped the students in career counselling.

On Nov 13, 2017 Ms. Fatima Khair gave a guest lecture 'Placement Opportunities in an NGO'.

On Feb 17, 2018 Ms. Vrinda Nagpal from JBCN international School gave a guest talk on the theme 'Working in an International School'.

Following the feedback of the employers after students were placed in the last year, the institution focussed on enhancing communication skills. Special Language lab sessions were taken where students were taught the nuances of language through Odell computer software.

Apart from this for a teacher her confidence and personality is of utmost importance. To enhance the personality every day a group of 4 to 5 students were asked to conduct Assembly where they reflected on the pressing current issues of the time. Newspaper reading, story narration, poetry recitation, Ted talks and showing relevant videos and sharing their opinions on it were the regular feature of the institution in this direction.

One of the S.Y.B. Ed students was facing difficulty at his work place, which he was doing for his expenses and family support. He was teaching in a Tuition class where he finished the portion assigned to him within 3 months, so his worry was what he will do for the remaining days to come, also his seniors showed the sign of dissatisfaction. Upon this he was suggested to slow down many a times the content might seem easy to the teacher but it is not the same for the students as they would be witnessing it for the first time. We have to go to the level of the students and teach, for this he was advised to incorporate various techniques like think pair share, round robin brain storming, jig saw, role plays, dramatization, quizzes, etc wherever there is scope for it to be incorporated. He was also advised to bring similar cases, relevant recent issues in the class and have a healthy discussion this will help the students to relate the content to the present context, which will in turn prove fruitful for thorough understanding of the students.

No. of students benefitted

64 F. Y B. Ed, 51 S.Y B. Ed

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
17	54	27	13

5.8 Details of gender sensitization programmes

Guest lecture by Dr Swati Gadgil, Founder president of Dombivili Women Welfare Society on 'Women Empowerment'. She stressed on the issue of women exploitation at all levels. She also recommended the women need to equip with the knowledge on how to take legal help. She also created awareness on different NGOs that exists for women help.

Skit performed by FY B Ed students on 'Women Exploitation' to sensitise towards women who are forced into prostitution. It stressed on empowering women with different skills so that she can face poverty and not fall into the hands of human traffickers.

Mono acting by a F Y B Ed student on the theme of 'girl child abuse' Through the skit it was stressed on how the evil of child abuse exists in the society and also pointed towards a change in the society that was needed with respect to educating kids for good touch and bad touch.

Discussion on TED talk on 'He threw acid on my face, not on my dreams' by Laxmi Agarwal during the Assembly. The discussion helped to know that even though women is exploited she has the courage to stand with all troubles.

Discussion on the video based on 'Sensitive issues'. Here the F Y B Ed student stressed on how important it is to educate a boy child towards the menstruation. She also mentioned that the respect for women in the society is possible only if the parents bring up the boy child in that way.

Presentation titled 'First Ladies of India'. Here one of the students threw light on contributions of the women who were the initiators in their own fields. The purpose of the video was to develop the entrepreneurship in the girl students.

Video Analysis on the theme of 'Always like a girl'. One of the B Ed student showed this video and stressed the epic battle to keep *girls'* confidence high during puberty and beyond. She pointed out how the adults in the society is responsible in creating stereotypes by mentioning 'Like A Girl' and how it effects the confidence in the girl child. She pointed out the need of breaking these stereotypes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources	2	Rs 1,10,000
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students =5

One of the most remarkable feature of the institution is to contribute our bit for the betterment of the society. This is also one of the requirements of the course. In this regards students were segregated in groups and were sent to different Ngo's, orphanages, Blind schools etc. Following is the list of places where the students were sent for community work.

Shrada Vidya Mandir-

Victoria Memorial School for Blind

NASSEO

Bhartiya Tatvadnyan- Chaitanya Trust, Mulund

Cheshire homes- Old Age homes

After the community work students were so inspired that they decided to celebrate Children's day on 14th November in one of the Orphanage and Old age home called Good-Samaritan Spiritual Centre, located at Vikhroli. The students on their own donated some books, gifts, chocolates etc and also organized some events for the entertainment of the inmates of the Centre.

5.13 Major grievances of students (if any) redressed:

Grievances Redressed for the year 2017-18

-No specialized Faculty to teach Commerce/Economics & Hindi/Geography.- This grievance was addressed by appointing a visiting faculty Mr. Vijay Mahida till the new faculty was appointed. He was appointed for teaching Economic and Commerce method. There was no student for Geography method whereas Hindi students were guided by Dr. Sarla Santwani.

-Some vernacular medium students complained that they do not understand the lectures given in English. In order to cater to their needs lectures were given in both the languages Hindi as well as English. Also for their convenience few more Hindi books of B.Ed courses were ordered in the library.

-Students were finding difficult to make documentary as they had overload of assignments and community work. Upon this it was decided that students will make only one documentary collectively towards the end of the course that would remain with college for display during LIC etc. They were happy about it.

-Students found ICT assignments too many & some quite difficult also. As many don't have their own pcs + in our college not all computers are functioning well. So it was decided to give more days for the completion of the assignments. Also the assignments

esp. ADDIE was asked by the concerned faculty to reorient for the better understanding of the students.

-For bringing in variety in the practicum to suit the needs of the learners' no. of options in the practicum of each course were designed and added so that the students choose the option which they can do at their best.

-Some of the students had family issues because of which they could not go for internship in schools which were located far from their vicinity. Such students were identified and given schools for internship in their close vicinity.

CRITERION – VI

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 State the Vision and Mission of the institution

Vision : K J Somaiya Comprehensive College of Education and Research aspires to be an internationally recognized premier institution that offers to the society globally competent teachers who are humane, collaborative and multicultural in their outlook

Mission: Following are the mission statements of the institute:

- To develop an understanding of academic content at a higher level by weaving 21st century interdisciplinary themes into core subjects;
- To develop Learning and Innovation Skills among students and teachers;
- To equip teachers and students with research driven instructional practices;
- To foster life skills and work place skills among students and teachers;
- To empower teachers and students with knowledge, skills and attitude required to create inclusive and multicultural learning environments;
- To instill among the students and teachers the civic virtues and the spirit of giving back to the society multifold.

Values: The institution endeavors to strive towards fulfillment of the vision of Somaiya Vidyavihar: "Giving back to the society multifold what society has given to us." - Pujaya K.J Somaiya (Our Founder). '*Na Manushyaat Paro Dharma*'

6.2 Does the Institution has a management Information System

Yes, the institute has an MIS which is used for generating various reports to be sent to the Management, University, Govt. of Maharashtra, NCTE and NAAC (RAR, AQAR, etc). MIS is in place for:

- ✓ Library
- ✓ Alumni
- ✓ Accounts
- ✓ Admission
- ✓ Student profile
- ✓ HR software
- ✓ Examination;
- ✓ Preparation of Roll calls and generation of Hall tickets;
- ✓ Biometric system of attendance is being made use of College to record the daily attendance (Arrivals/Departure) and various reports are being generated with its help.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Syllabus- As this being our First year for autonomy we have not introduced any major changes in the syllabus but have thought to incorporate some new Certificate and Diploma Courses such as:

- Diploma in Learning Technologies
- Certificate in Research Methodology
- Edupreneuership

Apart from this we have planned to incorporate some changes in the syllabus of the courses that are taught in order to meet the requirements of the present needs and aspirations of the society.

Assessment- As per the guidelines provided by UGC for the autonomous colleges to evolve methods of assessment of students performance, conduct of examinations and notification of results, the faculty members resolved to introduce some modern and scientific reforms in the internal assessment of the B.Ed. & M.Ed. program with a view to promote excellence among the student teachers. The following reforms were introduced.

-Rather than testing students on just written examination, multiple types of

assessment were incorporated. Such as Project/Field Work, Administering & interpreting the results of various Psychological Tests, TED Talks, Intervention Modules, Book/Article Review, Preparation of Learning Resources, traditional Written Tests and Tests similar to TET/NET/SET for B.Ed/M.Ed. course, as per the context of the nature of that course.

- Each student was given choice of choosing the type of assessment s/he wants to opt which cannot be repeated for more than one course.

6.3.2 Teaching and Learning

Following teaching strategies were adopted for quality improvement:

-Cooperative learning;

-Role –playing;

-ICT enhanced teaching;

-Google classroom;

-Discussion;

-Seminar presentation;

-Film, video viewing.

6.3.3 Examination and Evaluation

- Continuous assessment
- Instead of limiting to paper pen test, the students are given choices in assignments from broad based assignments including book review, research article reviews, field based assignments including case study of school and educational manager and creative based where students were provided the opportunity of creating documentary, intervention module and giving CIET talk similar to TED talk.
- Masking and Coding of answer papers
- Centralized assessment of Papers for B Ed and M Ed
- Dual checking of papers for B Ed and M Ed
- Revaluation/Photocopy of answer papers given to students if applied for.
- Mark sheets with the logo of University of Mumbai and Security measures.

6.3.4 Research and development

In this area the following was done:

Research:

1. Major research grant project:- Ms. Usha Sharma has been working on her ICSSR sponsored project namely: Infusing Multicultural Content into the Curriculum for Enhancing Social Adjustment among the Students of Minority Run Schools in Mumbai”
2. Ph.D. awarded:-This year three research scholars were awarded Ph.D. degree namely Dr. Rajeev Jha, Dr.Sandeep Singh and Dr. Sonali Patil
3. Action research projects

This year B.Ed. students completed their action research projects in following areas:

- Large classroom engaging strategies;
 - Active learning strategies;
 - Designing innovative instructional modules for effective learning achievement;
 - Designing intervention programme for vernacular medium background HSC students for coping with adjustment problems.
4. Development of evaluation tools: We developed the templates, for various creative assignments like case study, TEDX talks, intervention modules, book reviews, article reviews , documentary making . We also developed the assessment rubrics for meaningful assessment of students’ learning.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Ordering new books as per student's recommendations.
- Making learning resources like free e-books, handouts, and specimen lesson plans etc available for students through library;
- Orienting post graduate students and research scholars to online data bases.
- Providing information about new arrivals of journals, books through e

6.3.6 Human Resource Management

- Motivating & sponsoring the Faculty & staff members to participate in professional development programs such as In-service training, National & International Seminars, Workshops and so on.
- Dr. Hema Bhadavkar & Ms. Rupal Thakkar attended the Refresher Program organized by University of Mumbai
- Principal, Dr. Sarla A Santwani participated in International conference on 'Literature, Culture & Religion,' organized by HERSO, Mumbai.
- Dr. Pooja Birwatkar & Dr. Kalpana Kharade participated in a National Seminar on 'Curriculum Management' organized by K.J.Somaiya Science & Commerce College.
- All the Faculty members actively participated in the national seminar organized by K. J. Somaiya Comprehensive College of Education, Training & Research in various capacities.

6.3.7 Faculty and Staff recruitment

- | |
|---|
| <ul style="list-style-type: none">-Principal Dr. Vasundhara Padmanabhan retired from her services-Principal Dr. Sarla A Santwani joined the college from 15th June 2017.-Dr. Manisha Gawade joined as an Assistant Professor in Economics-Ms. Nilam Dhas joined as an Office Assistant. |
|---|

6.3.8 Industry Interaction / Collaboration

Following are the institutions where the linkages were made for the purpose of community work. Students of F Y B Ed went to following institutions-

- Bharatiya Tatwadnyan Vishwastha Mandal,
- Cheshire home, Sakinaka,
- National Society For Equal Opportunities For the handicapped(NASEOH), Chembur,
- Sharda Vidya Mandir,
- Victoria Memorial School .

The institution also identified a few schools where there was a need for conducting literacy awareness program. Under this the students of SY B Ed identified two institutions Sheth Dhanji Devshi Rashtriya Shala and Maranatha Orphanage and Bethel

Tamil Church Balwadi, Dombivli .the focus areas were identified as Environmental literacy and social literacy. Under Environmental literacy the activities like water waste management, skit on saving water, rain water harvesting, making best out of waste was conducted. Apart from this the students under social literacy the activities included ‘Know your friend’, discussion on good and bad habits, skit on good touch and bad touch and on ‘Use of mobile phone’

The institution also collaborated for common cause of generating funds for the education of the deprived students. 18 colleges in the campus collaborated for the Fund Raising Challenge Competition that was conducted by Ketto.org in collaboration with SVV colleges. Each college had a faculty, an alumni as well as a student from the present batch who acted as Fundraisers. Our institution managed to raise an amount of Rs 13505/- from 22 donors.

6.3.9 Admission of Students

- As B.Ed. is a professional course, as per Maharashtra Govt rules, admissions are decided from the single window of Higher & Technical Education Board.
 - College provides guidance to prospective students regarding CET Exam and filling forms.
 - College also guides students in their selection of appropriate college.
- The policy of inclusion is followed in the admission process.

6.4 Welfare schemes for

Teaching	-
Non teaching	4
Students	

*Provision for gratuity, PF, LTC is in place.

** Provision for gratuity, PF, LTC, Earned Leave Encashment annual medical allowance (Rs 3500 per person), uniform, medical insurance

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

√

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes	N.N.Desai& Co.	Yes	V.K.Kanhare & Co.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Masking and Coding of answer papers
- Centralized assessment of Papers for B Ed and M Ed
- Dual checking of papers for B Ed and M Ed
- The students are given choices in assignments from broad based assignments including book review, research article reviews, field based assignments including case study of school and educational manager and creative based where students were provided the opportunity of creating documentary, intervention module and giving CIET talk similar to TED talk.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University of Mumbai encourages good colleges to apply to UGC for Autonomy. Our college has become autonomous from the academic year 2017-18,

6.11 Activities and support from the Alumni Association

As an initiative of support from alumni association, Series of Guest Lectures were arranged in order to illuminate the B.Ed students- teachers with the changing needs of the students and society and the growing expectations of the schools from the teachers. This initiative was taken with the intention to ignite the spark of equipping oneself with the

requisite skills and appropriate attitude to face the challenges while working in International schools. For this following alumni were invited for Guest Lectures:

-Ms. Fatima Khair on 13 November, 2017 was invited to give a guest lecture on 'Placement Opportunities in an NGO'. This helped the students to know the other avenues of employment apart from regular schools and also equipped them with the expectations from a teacher working at a school run by an NGO.

-Ms. Bharti Mehta, a B.ed student of batch 2001-02, now a Sr. teacher at P.G Garodia School was invited on 10th Feb 2018, to elucidate the students with different types of curriculum and the skills that are expected in schools. Her updates threw light on the current school scenarios, and the expectations of the employer from teachers.

-Ms. Vrinda Nagpal, a B.Ed student of batch 2011-12, from JBCN international School was invited on Feb- 17,2018, for the guest talk on the theme 'Working in an International School. Ms. Nagpal had vast experience enabled her to share the challenges faced while working in an International School.

Alumni association actively organized several activities such as-

Cultural Program- Alumni Reunion on 20th Jan 2018, following are the details of the event

Charu Trivedi _Singing at campus level

Fatima Khair _Poem recitation at college level.

Placements- We had few alumni collaborating to conduct Job Interviews

Priya Rajwade_ Principal Podar School

Bharti Mehta _Senior Teacher At Garodia School

Monika Koradia _Principal Garodia International School

Parveen Shaikh _Principal Somaiya School

6.12 Activities and support from the Parent – Teacher Association

PTA meeting could not be held this year due to very late admissions of the First Year students.

6.13 Development programmes for support staff

- In order to equip the Non teaching staff in Website updating, Ms. Reshma Gaikwad, Assistant Librarian and Ms. Neelam Garg, Office Attendant were sent for website training on 10th April 2018.

Ms. Ashwini Salgaonkar, Peon/ Library Attendant was sent for Google training on 3rd August 2017

6.14 Initiatives taken by the institution to make the campus eco-friendly

On 4th October, 2017 students of evs witnessed site based learning in their environmental education class on the topic rain water harvesting in Somaiya campus. The students were oriented about the rainwater harvest system used in campus and explained about the details of rainwater harvesting. So by site based learning, not only the pre-service teachers got opportunity for see the practical implications of rain water harvesting but could relate this to its impact on environment and its benefit to the society.

The administration of the college has set up vermicomposting unit where the food and other organic waste generated from the campus is recycled which helps in maintainance of hygenine and to preserve the environment.

CRITERION – VII

7. INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

-Innovative methods of assessment have been introduced from this year instead of routine paper-pen tests for all the courses. The options given were (1) Book/Article Review (2) Projects/Case Studies (3) TED Talks (4) Intervention Modules. Each student was given freedom to choose his/her preferred mode of assessment. However, students had to choose different mode of assessment for each course. This was implemented for Internal 40% marks.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The institution had prepared the following action plan for 2017-18:

1. Teaching- Learning

- The teachers will promote mobile based learning and assessment of the students. For this the teachers as well as students will be oriented to this technique.

Complied with. New reforms were brought in the evaluation process

- Multi- level learning- The pre-service teachers will be trained in multi-level lesson planning so that they can cater to the learning diversity in the classrooms in a better way. Complied with. This year based on the needs of the schools(international, CBSE, ICSE, State etc) the institute gave flexibility in terms of lesson plans. Students were taught different ways of preparing the lesson plans. Students also went to rural areas where they catered to diversities in classrooms in rural setups. Students were trained for using dialogues, multiple intelligence, creativity and inquiry based learning to foster to the needs of a diverse class.

-Orientation to the use of Microsoft applications to teaching learning- The teachers as well as students will be encouraged to make extensive use of Microsoft educational applications for teaching, learning and evaluation purposes. For this a workshop was organized by Microsoft on 23rd May 2017 in which hands on training was given to the teachers. Not complied with

2. Research

Institution had planned to conduct the following programme under this section:

-Workshop on qualitative data analysis. Not complied with however the institute plans to conduct a qualitative as well as quantitative data analysis workshop in the academic year 2018-19

Advanced Research Methodology Workshop for researchers. Complied with. A draft curriculum for the same has been prepared and approved

Research Meet for the Post graduate and Ph.D. students – Complied with through formal and informal meetings where the progress is presented.

Extension

Under this head the following activities were planned:

- Conducting school audit of practice teaching schools; Not complied with

-Organizing Faculty Development Programmes for audited schools. Complied with

Faculty member Dr Hema Bhadawkar provided training to the faculty members of following different institutes though they were not from audited schools .

Consultancy was in form of providing training by in the following areas:

"Engaging Millennium Learners" at K J Somaiya College of Arts and Commerce on **April 28 ,2018.**

" ICT" and "Higher Education System" at Maniben Nanavati Women's College in collaboration with PG Department of Commerce ,SNDT Women's University on **February 15,2018.**

"Bloom's Taxonomy and Assessment for Learning" at Bansilal Ramnath Agarwal Charitable Trust's Vishwakarma Institute of Technology, **Pune on December 12-13, 2017**

-Conducting workshop on “Inclusion of LGBT learners in main stream schools. Not Complied with

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The two best practices of the Institute were

1. Enriching the Field Experiences of Pre-service Teachers
2. Innovative approach to Evaluation

The details regarding both these practices are given in Annexure V

7.4 Contribution to environmental awareness / protection

This year our B. Ed students were given exposure of environment education workshop “WATER – GIFT OF LIFE and special reference to plastic a boon or scourge” by Trailblazers Foundation. The overall curricula was planned and tailor- made with a view to sensitize and involve the minds of the prospective teachers with regard to local, regional, national and global needs and issues.

The pre-service teachers were involved in community work like tree plantation and organizing of various co-curricular activities like: celebration of ozone day and ecofriendly Ganapati for creating awareness of the environment.

7.5 Whether environmental audit was conducted? Yes No

The B.Ed students who had opted for environmental education course were given a project Green Audit of the campus. The projects' finding depicted green initiatives undertaken at campus level which are as follows:

There is a provision for rain water harvesting, sewage treatment plan and Bio-gas plant.

The rich biodiversity of birds and butterflies indicates the good number of plant species present in the campus.

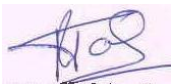
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College is going to introduce the following two add-on courses from Academic year 2018-19.

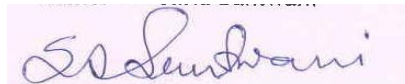
- Learning Technologies
- Research Methodology
- The college has started planning for Four Years Integrated B.Ed. Program
- The College has identified some Research Themes which will be explored through Doctoral & Post graduate Research, Action Research by B.Ed. students and collaborative Research Projects.

8. Plans of institution for next year

- Enriched Curricula for B.Ed. M.Ed.
- Promoting Research related to the identified research areas
- Additional Diploma & Certificate Courses. (Edupreneuership)
- Further planning for Four Years integrated B.Ed. program



Name: Dr Pooja Birwatkar



Name: Dr Sarla Santwani

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
CET	-	Common Entrance Test
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UGC	-	University Grants Commission
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE II

Composition of IQAC

Name	Member
Dr.Sarla Santwani	Chairperson
Dr. Pooja Birwatkar	Co-Ordinator
Shri. V. Ranganathan	Member of Management
Dr. Vijay Joshi	Nominee from Local Society
Dr.Sybil Thomas	Nominee from Local Society
Dr Supriya Rai	Nominee from Local Society
Ms. Parveen Shaikh	Nominee from Employer
Ms Rufina Fernandes	Nominees from /Industrialists/stakeholders
Ms Priya Nair	Nominees from Employers /
Ms Minal Mistry	Nominee from students
Dr Sunil Karve	Nominee from Alumni
Dr. Kalpana Kharade	Faculty Member
Ms. Rupal Thakkar	Faculty Member
Dr. Hema Bhadawkar	Faculty Member
Ms. Usha Sharma	Faculty Member
Ms Takshashila Jadhav	Faculty Member
Mr. M.K. Radhakrishnan	Senior Administrative Officer

ANNEXURE III- ACADEMIC CALENDARS

B.Ed

K J SOMAIYA COMPREHENSIVE COLLEGE OF EDUCATION, TRAINING AND RESEARCH

B. ED – Semester – 1 Academic Calendar 2017-18

Date	Activity
October	
03.10.2017	Orientation to Two year B. Ed Course
04.10.2017- 05.10.2017	Orientation to CC1, CC2 and IC1
06.10.2017	Preparation Talent Search / Yoga Session / Orientation to EPC
07.10.2017	Talent Search / Instructional Sessions of EPC
09.10.2017	Instructional Sessions / Yoga Session
10.10.2017 – 14.10.2017	Instructional Sessions / Yoga Session
16.10.2017	Diwali Vacation
November	
01.11.2017 – 03.11.2017	Instructional Session / Club Activity
04.11.2017	Guru Nanak Jayanti
06.11.2017 – 07.11.2017	Instructional Session / Workshop (Art & Craft)
08.11.2017 - 11.11.2017	Instructional Session / Club Activity
13.11.2017	Instructional Session / Guest talk on the theme “Placement Opportunities in an NGO” by Alumni : Fatima Khair
14.11.2017	Visit (Good Samaritan Mission
15.11.2017 - 18.11.2017	Instructional Sessions
20.11.2017	Instructional Sessions
21.11.2017	Instructional Sessions / Slogan Competition
22.11.2017	Instructional Sessions
23.11.2017	Instructional Sessions / Orientation (Ted Talk)
24.11.2017	Instructional Sessions
25.11.2017	Guest Lecture (A.C.P. Dhanraj)
27.11.2017	Instructional Sessions / Workshop (Child Right)
28.11.2017 - 31.11-2017	Community Work / Project Work
December	
01.12.2017	Eid E Milad
04.12.2017 – 07.12.2017	Community Work / Project Work
08.12.2017 – 09.12.2017	Instructional Sessions
11.12.2017 -14.12.2017	Instructional Sessions/ SSSS Preparation
15.12.2017 – 16.12.2017	SSSS (National Seminar)
18.12.2017 – 22.12.2017	Instructional Sessions
23.12.2017	Instructional Sessions / Christmas Celebration

26.12.2017 – 01.01.2018	Winter Break
January	
02.01.2018 - 06.01.2018	Instructional Sessions
08.01.2018 – 13.01.2018	Instructional Sessions / Practicum Exam / Study Circle
15.01.2018 – 21.01.2018	Study Leave
22.01.2018 - 24.01.2018	CBCS Sem I Examination
25.01.2018	Preparation of Republic Day
26.01.2018	Republic Day

B. ED Semester – 2
Academic Calendar 2017-18

Date	Activity
January	
27.01.2018	Orientation of Sem II/ Instructional Sessions
29.01.2018 – 02.02.2018	Instructional Sessions
February	
03.02.2018	Sports Day
05.02.2018 – 08.02.2018	Instructional Sessions
09.02.2018	Instructional Session / Field Visit
10.02.2018	Instructional Sessions
12.02.2018	Instructional Sessions
13.02.2018	Mahashivratri
14.02.2018	Instructional Sessions
15.02.2018	Field Visit (BSE, Nehru Science Centre, Vikhroli Vidyalaya)
17.02.2018	Instructional Sessions / Guest Lecture
19.02.2018	Shivaji Maharaj jayanti
20.02.2018 – 23.02.2018	Internship
24.02.2018	Workshop by SEBI / Inauguration of WDC/ Demo Lesson by Alumni / Lesson guidance
26.02.2018 – 28.02.2018	Internship
March	
02.03.2018	Dhulivandan
03.03.2018	Instructional Sessions/ Lesson Guidance
05.03.2018 – 09.03.2018	Internship/ Pratyush Preparation
10.03.2018	Instructional Sessions / Pratyush Preparation
12.03.2018 – 16.03.2018	Instructional Sessions / Pratyush Preparation
17.03.2018	Pratyush
19.03.2018 – 24.03.2018	Instructional Sessions / Content Enrichment
26.03.2018 – 28.03.2018	Instructional Sessions / Content Enrichment
29.03.2018	Mahavir Jayanti
30.03.2018	Good Friday
April	
02.04.2018 – 04.04.2018	Instructional Sessions / Content Enrichment
05.04.2018 – 05-04.2018	Content Test / Instructional Sessions

06.04.2018 – 07.04.2018	Instructional Sessions
09.04.2018 – 13.04.2018	Instructional Sessions
14.04.2018	Dr. Ambedkar Jayanti
16.04.2018	Instructional Sessions / Examination Form Filling (Sem II)
17.04.2018 – 21.04.2018	Instructional Sessions
23.04.2018	Instructional Sessions
24.04.2018 - 25.04.2018	Study Leave (Practicum Exam)
26.04.2018 – 28.04.2018	Practicum Exam / Exhibition of Learning Resource
May	
01.05.2018	Maharashtra Day
02.05.2018 - 03.05.2018	Instructional Sessions
04.05.2018 – 13.05.2018	Study Leave
14.05.2018 – 16.05.2018	CBCS Sem II Examination

B. ED Semester – 3
Academic Calendar 2017-18

Date	Activity
July	
03.07.2017	Demonstrations lessons of students
04.07.2017 – 08.07.2017 10.07.2017 – 14.07.2017	Lesson plan guidance/ Visit to PT Schools Internship
15.07.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields
17.07.2017 – 21.07.2017	Internship
22.07.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields
24.07.2017 – 28.07.2017, 29.07.2017	Internship Lesson plan guidance / Instructional sessions in methods, Special Fields
August	
01.08.2017 - .04.08.2017	Internship
05.08.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields
07.08.2017 – 11.08.2017	Internship
12.08.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields / Participation in Co-curricular activities in college
14.08.2017	Janmashtami
15.08.2017	Independence Day
16.08.2017	Internship
17.08.2017	Pateti
18.08.2017	Internship
19.08.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields / Participation in Co-curricular activities in college (Ganesh Chaturthi)

21.08.2017 – 24.08.2017	Internship
25.08.2017 – 31.08.2017	Mid Term Break
September	
01.09.2017	Celebration of Teachers' Day and Bakari Id/ Eid Ul- Adha/EPC3
02.09.2017	Bakri ID/ Eid Ul- Adha
04.09.2017 – 08.09.2017	Internship
09.09.2017	Lesson plan guidance / Instructional sessions in methods, Special Fields /EPC 3
11.09.2017 – 15.09.2017	Internship
16.09.2017 – 23.09.2017	Instructional sessions in methods, Special Fields / EPC3 / Literacy Awareness Program
26.09.2017 – 29.09.2017	Instructional Sessions in methods /EPC3 /Literacy Awareness Program / Gandhi Jayanti and Navratri Celebration
30.09.2017	Dussehra (Maha Navami)
02.10.2017	Gandhi Jayanti
03.10.2017 – 07.10.2017	Instructional sessions in methods / Special Fields EPC 3
09.10.2017 – 14.10.2017	Instructional sessions in methods, Special Fields / EPC 3
16.10.2017 – 21.10.2017	Diwali Break (Tentative)
23.10.2017 – 28.10.2017	Instructional sessions in methods /EPC 3 / Essay (1)
30.10.2017 – 31.10.2017	Instructional sessions in methods /EPC 3 / Essay (2)/ Guest Lectures
November	
01.11.2017 – 03.11.2017	Tutorials / Remedial Teaching
06.11.2017 – 08.11.2017	Class Test
09.11.2017 – 11.11.2017	Tutorials / Remedial Teaching/ / Library Reference
13.11.2017 – 14.11.2017	Class Test Feedback / Submission of EPC Assignment / Practicum Submission
15.11.2017 – 18.11.2017	Study Circle
20.11.2017 – 25.11.2017	University Examinations (Tentative Dates)

B. ED Semester – 4
Academic Calendar 2017-18

Date	Activity
November	
01.11.2017 - .03.11.2017	Instructional Session / Club activity
04.11.2017	Gurunanak Jayanti
06.11.2017 – 07.11.2017	Instructional Session / Workshop (PD lite)
08.11.2017	Instructional Sessions / Club activity
13.11.2017	Childers Day celebration / Guest talk
14.11.2017 – 18.11.2017	Instructional Sessions / Club activity
20.11.2017 – 24.11.2017	Internship
25.11.2017	Instructional Sessions / Lesson Guidance
27.11.2017 – 30.12.2017	Internship
December	
02.12.2017	Instructional Sessions / Campus Placement/ Lesson guidance

04.12.2017 – 08.12.2017	Internship
January	
08.1.2018 – 12.01.2018	Internship / Campus placement / Action research Guidance
22.01.2018 – 25.01.2018	Instructional Sessions
26.01.2018	Republic Day
27.01.2018	Instructional session / Action Research Guidance
29.01.2018 – 02.02.2018	Instructional sessions / Action Research Guidance
08.01.2018 – 12.01.2018	Internship / Campus placement / Action Research Guidance
February	
03.02.2018	Sports Day
05.02.2018 – 09.02.2018	Action Research Guidance / Instructional Session
10.02.2018	Instructional Session / Guest Talk
12.02.2018	Instructional Session
13.02.2018	Mahashivratri
14.02.2018 – 17.02.2018	Instructional Session / Action Research Guidance / Guest Lecture and Guidance
19.02.2018	Chhatrapati Shivaji Maharaj Jayanti
20.02.2018 – 23.02.2018	Action Research Guidance / Instructional Session
24.02.2018	Action Research Guidance / Instructional Session / Inauguration of WDC
26.02.2018 – 01.03.2018	Action Research Guidance / Instructional Session
March	
02.03.2018	Dhuliwandan
03.03.2018	Action Research Guidance / Instructional Session
05.03.2018 – 09.03.2018	Instructional Session
10.03.2018 – 16.03.2018	Pratyush Preparation
17.03.2018	Pratyush
18.03.2018 – 23.03.2018	Study Circle / Library reference
24.03.2018 – 28.03.2018	Preliminary Examination
29.03.2018	Mahavir Jayanti
30.03.2018	Good Friday
April	
02.04.2018 – 07.04.2018	Feedback / Remedial Teaching / Study Circle
09.04.2018 – 13.04.2018	Study Circle / Library Reference
14.04.2018	Dr. Ambedkar Jayanti
17.04.2018 – 28.04.2018	Study Circle/ Library Reference / Remedial Teaching
May	
01.05.2018	Maharashtra Day
02.05.2018 – 19.05.2018	Study Circle / Library Reference / Remedial Teaching

M.Ed Academic Calendar

.K.J.Somaiya Comprehensive College of Education, Training and Research	
M.ED. ACADEMIC CALENDAR 2017-18	
First Semester	
First Term	From Oct 3 to Jan, 26, 2017
Diwali Vacation	16 th Oct to 31 st Oct, 2017
Winter Vacation	26 th Dec to 1 st Jan, 2018

October

Week 1:3-7 Oct
1:00 pm -3: pm- Orientation to course
3:00pm-4:30pm- Orientation to subjects
4:30pm-6:00pm- Orientation to subjects
Week 2:9-14 Oct)
9th Oct Monday
1:00 pm -3: pm- Guided Reading session
3:00pm-4:30pm-Interactive session
4:30pm-6:00pm-Students discussion
10th Oct-Tuesday
1:00 pm -3: pm- Accommodating in the library
3:00pm-4:30pm- Orientation to research
4:30pm-6:00pm-Interactive sessions begin
11th Oct-Wednesday
1:00 pm -3: pm- Exploring the repertoire of knowledge: Library reference
3:00pm-4:30pm- Interactive session

4:30pm-6:00pm- Interactive session
12th Oct- Thursday
1:00 pm -3: pm- Orientation to Learning resources
3:00pm-4:30pm- Allotment of guides and selection of research areas
4:30pm-6:00pm-Interactive session
13th Oct- Friday
1:00 pm -3: pm- Guided Reading session
3:00pm-4:30pm-Interactive session
4:30pm-6:00pm-Students discussion
14th Oct – Saturday
11:00 pm -3: pm- Guided Reading session
3:00pm-4:30pm-Interactive session
4:30pm-6:00pm-Students discussion
Week 3: (16-31Oct)Diwali Break
Week 4: 1-4 Nov
1st Nov-Wed
1:00 pm -3: pm- Co exploration of course wise learning resources
3:00pm-4:30pm- Critical reflection session
4:30pm-6:00pm-Interactive session
2nd Nov–Thursday
1:00 pm -3: pm- Library referencing
3:00pm-4:30pm- Discussion on selected research areas
4:30pm-6:00pm-Interactive session
3rd Nov -Friday

1:00 pm -3: pm- Research article reading
3:00pm-4:30pm- Cooperative learning
4:30pm-6:00pm-Interactive sessions
4th Nov- Saturday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive sessions
4:30pm-6:00pm-Cooperative learning session
Week 5: 6-11 Nov
6 Nov – Monday
1:00 pm -3: pm- Guided Reading session
3:00pm-4:30pm-Interactive session
4:30pm-6:00pm-Students discussion
7th Nov-Tuesday
1:00 pm -3: pm- Exploring the repertoire of knowledge: Library reference
3:00pm-4:30pm- Critical reflection session
4:30pm-6:00pm-Interactive session
8th Nov-Wednesday
1:00 pm -3: pm- learning through flipped classrooms(course1)
3:00pm-4:30pm- Lectures
4:30pm-6:00pm- Critical reflections
9th Nov-Thursday
1:00 pm -3: pm- Article Reading and reflecting
3:00pm-4:30pm- Active learning session

4:30pm-6:00pm-Cooperative learning
10th Nov Friday
1:00 pm -3: pm- Co exploration of course wise learning resources
3:00pm-4:30pm- Critical reflection session
4:30pm-6:00pm-Interactive session
11th Nov Saturday
11:00am -2: 00pm : Book review/research paper review presentation(course 1)
3:00pm-4:30pm : Cooperative learning
4:30pm-6:00pm: Library reference
11:00am -2: 00pm : Book review/research paper review presentation(course 1)
Week 6 (13-18 Nov)
13 Nov-Monday
1:00 pm -3: pm- Exploring the repertoire of knowledge: Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Problems solving platforms
14 Nov Tuesday,
1:00 pm -3: pm- Reviewing/ discussing research areas
3:00pm-4:30pm- Supervised reading
4:30pm-6:00pm-Co operative learning
15 Nov Wednesday
1:00 pm -3: pm- Exploring the repertoire of knowledge: Library reference
3:00pm-4:30pm- Interactive session

4:30pm-6:00pm-Cooperative learning
16th Nov Thursday
1:00 pm -3: pm- Exploring the repertoire of knowledge: Library reference
3:00pm-4:30pm- Critical reflection session
4:30pm-6:00pm-Interactive session
17th Nov Friday
11:00am -12:30 pm : Interactive session
3:00pm-4:30pm-Supervised reading
4:30pm-6:00pm-Students discussion
18th Nov Saturday
11:00am -12:30 pm : Interactive session
12:30pm- 2:00 pm: Exploring research arenas
2:30pm-4:00pm: Peer learning
4:00pm-6:00pm: Co-learning Platforms
Week 7 (20-25 Nov)
20th Nov Monday
1:00 pm -3: pm- Learning through flipped classrooms(course3)
3:00pm-4:30pm- Cooperative learning
4:30pm-6:00pm-Co learning
21st Nov Tuesday
1:00 pm -3: pm- Orientation to psychological tools
3:00pm-4:30pm- Cooperative learning
4:30pm-6:00pm-Interactive sessions
22nd Nov Wednesday

1:00 pm -3: pm- learning through flipped classrooms(course4)
3:00pm-6: 00pm- Book review/research paper review presentation(course 3)
23rd Nov Thursday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm-Interactive sessions
4:30pm-6:00pm-Cooperative learning
24th Nov Friday
1:00 pm -3: pm- library reference
3:00pm-4:30pm- Students reflections
4:30pm-6:00pm-Interactive session
25th Nov Saturday
11:00am -2: 00pm : Book review/research paper review presentation(course 4)
3:00pm-4:30pm : Interactive session
4:30pm-6:00pm: Co-learning
Week 8 (27Nov -2nd Dec)
27 Nov Monday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Feedback/Reflection on class test(course 1)
4:30pm-6:00pm- Feedback/Reflection on class test(course 2)
28 Nov Tuesday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Seminar presentation

4:30pm-6:00pm- Seminar presentation
29 Nov Wednesday
1:00 pm -3: pm- Discussions on research with guides
3:00pm-4:30pm- Feedback/Reflection on class test (course 3)
4:30pm-6:00pm- Feedback/Reflection on class test (course 4)
30 Nov Thursday
1:00 pm -3: pm- Guided reading session
3:00pm-4:30pm- Open book assignment (course 1)
4:30pm-6:00pm- Interactive session
1st Dec Friday
1:00 pm -3: pm- Group exploration of content areas
3:00pm-4:30pm- Seminar presentation (course 1)
4:30pm-6:00pm- Seminar presentation (course 1)
2nd Dec Saturday
1:00 pm -3: pm- Guided reading session
3:00pm-4:30pm- Seminar presentation (course 2)
4:30pm-6:00pm- Seminar presentation (course 2)
Week 9 (4-9 Dec)
4th Dec Monday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Seminar presentation (course 3)
4:30pm-6:00pm- Seminar presentation (course 3)
5th Dec Tuesday
1:00 pm -3: pm- Library reference

3:00pm-4:30pm- Seminar presentation (course 4)
4:30pm-6:00pm- Seminar presentation (course 4)
5th Wednesday
1:00 pm -3: pm- Discussions on research with guides
3:00pm-4:30pm- orientation to dissertation format
4:30pm-6:00pm-Oreintation to chapter 1
6th Thursday
1:00 pm -3: pm- Guided reading session
3:00pm-4:30pm- Open book assignment (course 1)
4:30pm-6:00pm- Interactive session
7th Friday
1:00 pm -3: pm- Group exploration of content areas
3:00pm-4:30pm- Open book assignment (course 2)
4:30pm-6:00pm-Interactive session
8th Saturday
11:00am -12:30 pm : Library reference
12:30pm- 2:00 pm: Open book assignment (course 3)
2:30pm-4:00pm: Interactive session
4:00pm-6:00pm: Presentation and discussion of review of related literature
Week 10 (11-16 Dec)
11 Dec Monday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Open book assignment (course 4)
4:30pm-6:00pm- Interactive session

12 Dec Tuesday
1:00 pm -3: pm- Guided learning
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- interactive session
13 Dec Wednesday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Interactive session
14th Dec Thursday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Study circle (course 1)
4:30pm-6:00pm- Revision and discussion (course 2)
15th Dec Friday
1:00 pm -3: pm-
3:00pm-4:30pm- Study circle (course 2)
4:30pm-6:00pm- Revision and discussion (course 1)
16th Dec Saturday
11:00am -12:30 pm : Preparation for portfolio submissions
12:30pm- 4:00 pm: Study circle (course 3)
4:00pm-6:00pm: Revision and discussion (course1)
Week 11 (18-23 Dec)
18 Dec Monday
1:00 pm -3: pm- Submission of E portfolio for all courses
3:00pm-4: 00pm- Reviewing of Course 2
4: 00-6:00pm: Reviewing of Course 4

19th Dec Tuesday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Open book assignment (course 4)
4:30pm-6:00pm- Interactive session
20Dec Wednesday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Interactive session
21Dec Thursday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Study circle (course 1)
4:30pm-6:00pm- Revision and discussion (course 2)
22Dec Friday
1:00 pm -3: pm-
3:00pm-4:30pm- Study circle (course 2)
4:30pm-6:00pm- Revision and discussion (course 1)
23 Dec Saturday
11:00am -12:30 pm : Preparation for portfolio submissions
12:30pm- 4:00 pm: Study circle (course 3)
4:00pm-6:00pm: Revision and discussion (course1)
Week 11 (25 Dec-1Jan)Christmas Vacation
Week 12 2nd -14th Jan
2nd Jan Tuesday
11:00am -12:30 pm : Preparation for portfolio submissions
12:30pm- 4:00 pm: Study circle (course 3)

4:00pm-6:00pm: Revision and discussion (course1)
3rd Jan Wed
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Interactive session
4th Jan Thursday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Interactive session
5th Jan Friday
1:00 pm -3: pm- Library reference
3:00pm-4:30pm- Interactive session
4:30pm-6:00pm- Interactive session
6th Jan Saturday
11:00am -12:30 pm : Revision and discussion (course2)
12:30pm- 4:00 pm: Revision and discussion (course3)
4:00pm-6:00pm: Revision and discussion (course4)
Week 13: 8th -13 Jan----Revision and Discussion on all courses
15.01.2018 – 21.01.2018---Study Leave
22.01.2018 - 24.01.2018-----Examination Ist Semester
26 Jan—Republic Day Holiday
Semester 2
Week 14 27.01.2018---- Orientation of Sem II

Week 15 29 Jan-3Feb -- Instructional Sessions
Week 16 5-10 Feb Instructional Sessions
Week 17 12-17Feb Instructional Sessions
Week 18 19-24 Feb Instructional Sessions
Week 19 26 Feb-3March Instructional Sessions
Week 20 5 -10 March Instructional Sessions
Week 21 12-17 March Instructional Sessions
Week 22 19-24 March Instructional Sessions
Week 23 26- 3 April Instructional Sessions
Week 24 5-10 April Instructional Sessions
Week 25 11-16 April Instructional Sessions
Week 26 18-23 April Instructional Sessions
Week 27 25 April-23 May , Revision and Study Leave
04.05.2018 – 22.05.2018
23.05.2018 – 26.05.2018—Semester 2 Examination

PGDME ACADEMIC CALENDAR 2017-18

August 2017 Starting the course;

Orientation to the course;

Regular classes

September 2017

Regular classes and course wise presentation.

October 2017

Regular classes and course wise presentation.

November 2017

Regular classes and course wise presentation.

December 2017

Regular classes and course wise presentation.

25th December to 1st January 2018 winter vacation

January 2018

Regular classes and course wise presentation.

February 2018

Regular classes and course wise presentation.

March 2018

Regular classes and course wise presentation.

April 2018

Tutorials and submissions of internal assignments

May 2018

Study leave and Annual Examination

ANNEXURE IV**ANALYSIS OF FEEDBACK FROM VARIOUS STAKEHOLDERS****Practice teaching schools' feedback**

Owing to the college becoming autonomous, the college introduced several reforms in the internship wherein along with shadow teaching in second semester, the students also gave 5 co teaching lessons.

Following is the feedback which schools have shared based on their experiences of internships:

- Many of our employers found among our student teachers well versed with lesson planning and teaching methodologies
- The rural schools were highly appreciative as our students brought in exposure to varied pedagogies which included field based learning, activity and constructive learning as well as remedial instructions

- The schools want students to try out newer formats of lesson plans and want them to be more reciprocative towards other activities in schools
- The classroom management skills need to be further strengthened

Feedback from Alumni

Feedback from Alumni

According to one of the alumni, it was suggested that the course need to prepare the students for classroom management at the Primary level. This may include the ambience of a Primary classroom as well as managing students at the Primary level.

Another student suggested that if they could get the exposure of observing different subjects during the teaching practice session they could be well aware of different methods in the different subjects and that would help them to show initiative to take up any subject after being placed.

Most of the students would like to have lessons at Primary level since once they joined the job they had opportunities only at Primary level. So they felt that they could be oriented to a few lessons at the Primary level. A few of the alumni suggested that syllabus need to be more of Practical then theory based.

Feedback of the employers

As per the alumni feedback from one of the school it was suggested the students need to be trained in designing worksheets for the different subjects. Also they need to have the exposure of learning to take initiative for all subjects offered .One of the schools suggested that the students needed to be oriented to play variety of roles as a teacher to empower them to sustain in the school. Students also needed to be trained in preparing more hands on resources than then Power Point Presentations.

As far as the students were interviewed one of the schools suggested that the program should enable students to be groomed well. Especially for the primary schools the teachers needed to possess soft skills. Apart from this handling the Primary kids would need a different approach. Also another important component which placement schools mentioned was poor communication with a few making spelling errors and other having faulty oral communication. Thus there was a need to train students in communication, grooming and overall personality.

Students' Feedback

Majority of the students gave following feedback:

- The duration of the internship and number of lessons to be decreased

- More add on courses which are skill based
- Appreciative of the efforts of the faculty in mentoring them
- Library material and facilities were good.
- More IT resources needed
- The assignments need to be creative and not restricted to paper pen
- Varied ways of assessment

Feedback of the employers

As per the alumni feedback from one of the school it was suggested the students need to be trained in designing worksheets for the different subjects. Also they need to have the exposure of learning to take initiative for all subjects offered .One of the schools suggested that the students needed to be oriented to play variety of roles as a teacher to empower them to sustain in the school. Students also needed to be trained in preparing more hands on resources than then Power Point Presentations.

As far as the students were interviewed one of the schools suggested that the program should enable students to be groomed well. Especially for the primary schools the teachers needed to possess soft skills. Apart from this handling the Primary kids would need a different approach. Also another important component which placement schools mentioned was poor communication with a few making spelling errors and other having faulty oral communication. Thus there was a need to train students in communication, grooming and overall personality.

ANNEXURE V

BEST PRACTICES OF THE INSTITUTION

BEST PRACTICE 1

1. Title of the practice: Enriching the Field Experiences of Pre-service Teachers

2. The context that required the initiation of the practice

In revised 2 years B.Ed. programme, duration of internship has increased significantly. The pre-service teachers are sent to school internship for 20 weeks. To make their internship more enriching it is essential to provide them with variety of experiences. It is in this context, our college gives them exposure to internship in rural schools.

3. Objectives of the practice

This practice was started with the following objectives:

1. To orient the prospective teachers to the context, need, significance of internship in rural schools;
2. To equip the prospective teachers with the knowledge and competencies for using the various pedagogical strategies suitable for rural context
3. To develop values of equality, empathy for marginalized sections and awareness about social justice among the prospective teachers.

4. The Practice

Here we would like to give the details of the internship programme we initiated this academic year.

1. Orientation Phase

The prospective teachers were oriented to the various components of internship namely:

- Socio-cultural context of the school;
- Nature of disadvantages and marginalization of the school students;
- Need for interventions;
- Designing intervention modules, instructional plans, organization of co-curricular activities;
- Writing reflections about internship activities;
- Record keeping.

2. Implementation phase

In this phase the students were sent to rural schools in Dahanu, Sakharwadi and Kopargaon. They were in the field for four weeks. During this period they conducted the following activities:

- Co-teaching with school teachers;
- Organizing field trips for the school students;
- Conducting diagnostic tests and arranging remedial teaching;
- Organizing cultural programmes;
- Organizing exhibitions on various social themes;

-participating in various academic and administrative activities of the schools.

5. Obstacles faced if any and strategies adopted to overcome them

The main obstacle in the way of running this programme was lack of learning resources in the schools and adjustment issues among pre-service teachers as well as among the school students.

These problems were sort out by:

- preparing learning resources using local low cost materials;
- Organizing warm up sessions for pre-service teachers and rural students;
- Providing more opportunities for collaborative planning, peer/ team teaching.

6. Impact of the practice

This practice results in:

- Promoting innovations among the pre-service teachers;
- Confidence building of these teachers in catering to the needs of rural students;
- Preparing the pre-service teachers for the diverse classroom scenario.

7. Resources required

This practice just required financial resources for transportation and developing learning resources

BEST PRACTICE 2

1. Title of the practice: Innovative approach to Evaluation

2. The context that required the initiation of the practice

From June 2017 the college got its autonomous status. As a result, the college decided to take progressive and firm steps towards different academic components of the programmes. It was decided to go slowly in bringing academic reforms, hence the first area chosen was assessment for learning.

3. Objectives of the practice

This practice has been conducted with the following objectives:

1. To remove the lopsided weightage of paper –pencil tests from the assessment process;

2. To provide proper weightage to higher level objectives of learning like analysis, synthesis and evaluation.
3. To focus on active engagement of the learners in teaching learning process.
4. Here we would like to give the details of the evaluation reforms we introduced this academic year.

1. Decision phase

The decision of bringing evaluation reforms was taken in a very democratic manner. All the teachers felt unanimously that the weightage of paper-pencil tests needs to be reduced and innovative forms like field based, creation based and broad based assignments should be introduced.

2. Design phase

At this stage the three domains of assignments were selected namely:

- I. Broad based: which included book reviews, article reviews or film reviews;
- II. Field based : which included field surveys, case study , designing IEPs,;
- III. Creation based: which included documentary making, Ted talks and designing intervention programmes.

For each form of assignment presentation along with oral viva was added.

For those who wish to give written test, that option too was provided to them.

3. Delivery phase:

For this the following steps were taken:

1. Preparing guidelines for doing assignment;
2. Developing templates for each assignment;
3. Developing rubrics for assessing each assignment;
4. Preparing schedule for coaching/ mentoring, presentation and submission;
5. Assessment and feedback.

4. Obstacles faced if any and strategies adopted to overcome them

The main obstacle in the way of implementation of this reform was lack of time available with the learners due to the hectic course schedule. Besides this there was little anxiety about the nature of assignments.

These problems were sort out with lot of prioritization of the college activities and collaborative planning. The students too were thoroughly oriented and mentored at every step of the assignments.

6. Impact of the practice

This practice results in:

- Promoting innovations among the pre-service teachers;
- Confidence building of these teachers in making good presentations;
- Preparing the pre-service teachers for the changing classroom scenario which are going to be full of diversity.

7. Resources required

This practice just required financial resources for making assessment tools.